

Rosemary Aboh

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Oracle Primavera P6 Project Management

PROFESSIONAL SUMMARY

Experienced in project management, data analysis, and sustainability, actively working with Primavera P6. Avid reader and traveler, always seeking new knowledge and experiences to drive innovation and personal growth.

CORE SKILLS & COMPETENCIES

- Project Scheduling and Compliance (Primavera P6, Microsoft Project)
- Schedule Quality Assurance using DCMA 14-Point Assessment
- Critical Path Method (CPM) Analysis
- Project Risks & Changes
- Scheduling & Budgeting
- Cost Analysis
- Progress Tracking and Reporting
- NEC Contracts
- Project Management
- Client Communication and Stakeholder Engagement
- Data Collection and Analysis
- GDPR
- Report Writing & Documentation
- OSHA: Safety Standards and Compliance
- Field Work Proficiency
- Internet Research
- Regulatory Compliance
- Client Presentation
- Business Development Support
- Health & Safety Awareness

IT SKILLS

- Oracle Primavera P6
- Microsoft Project
- Power BI
- Tableau
- MS Excel

EDUCATION & QUALIFICATIONS

- M.Sc. Geology (Geochemistry/Mineral Exploration) | University of Ibadan
- B.Sc. Geology | Delta State University
- Visas and Nationality – Ecctis (Jan 2023)

WORK HISTORY

Business Manager | *Altmosphere Consulting, London, United Kingdom (Part-time, Remote) | Aug 2024 – Present*

- Managed and organized SAP training programs, ensuring smooth scheduling, resource allocation, and program execution
- Collaborated with SAP trainers to align training content with organizational objectives and client needs
- Coordinated marketing efforts to promote SAP training programs
- Oversaw logistics, including securing training venues, managing budgets, and tracking participant

- attendance
- Supported post-training activities, such as collecting participant feedback and implementing improvements for future sessions
- Ensured compliance with company standards and client requirements in the delivery of SAP training

Project Planning & Data Analyst | *Eckneth Professional IT Solutions & Services Ltd, Lagos, Nigeria*
(Part-time, Remote) | May 2023 – Present

- Coordinated project timelines and deliverables for IT infrastructure and LAN cabling service initiatives, supporting scheduling and planning functions across remote teams
- Conducted research and data collection to support strategic planning for IT infrastructure deployment, ensuring alignment with project timelines and resource availability
- Analyzed market trends and competitor pricing to inform planning decisions, improving forecasting accuracy and enhancing competitive positioning
- Designed and maintained Excel-based project dashboards to track progress on KPIs, improving visibility for project managers and enhancing timeline adherence by 40%
- Partnered with sales and operations teams to create data-driven planning inputs for project proposals, increasing bid success rate by 25% through better alignment of project scopes and resource plans

Environmental Project Scheduler & Field Technician | *Ecofriendsustain Consulting Asaba, Nigeria (Onsite)*
Mar 2019 – Feb 2023

- Planned and scheduled environmental sampling and monitoring activities across oil production sites in Delta and Rivers State using Primavera P6, ensuring timely execution aligned with project milestones.
- Executed field sampling protocols for soil, groundwater, and air quality, achieving 100% compliance with Nigerian environmental regulations and international standards.
- Coordinated with multidisciplinary teams to develop and update Primavera P6 schedules, allocating resources and defining work breakdown structures (WBS) for site assessments and remediation tasks.
- Leveraged GIS tools and analytical methods to support environmental risk analysis, feeding data into reports used for remediation planning and regulatory compliance tracking.
- Provided regular progress updates and field status reports to project managers, improving communication flow and contributing to better forecasting of environmental project timelines.

Teacher (Secondary School) | *Aquinas College Akure, Nigeria (Onsite)* | Dec 2015 – Feb 2019

- Instructed students in the subjects of Geography, and Civic Education
- Developed and implemented lesson plans aligned with the school's curriculum
- Conducted assessments to prepare students for academic examinations
- Identified and nurtured talents among students while overseeing their participation in school competitions

Field Geologist | *Ericsson Investment Ltd Asaba, Nigeria (Full-time, Onsite)* | Jan 2013 – Nov 2015

(Worked on various contract on Water Borehole Drilling & Quality Testing Projects)

- Supervised water borehole drilling projects, ensuring safety and efficiency
- Led site selection, coordinated drilling operations, and conducted water quality testing

TRAINING & PROFESSIONAL DEVELOPMENT

Project Management

- Project Management Professional (HiIT)
- Primavera P6 Project Management (Oracle)
- Planning & Control with Oracle Primavera PPM

Professional (Packt)

- Advanced Scheduling and Project Optimization in Primavera P6
- Advanced Resource and Enterprise Management in Primavera P6

- Oracle Primavera P6 – Project Setup and Basic Management
- DCMA 14-Point Schedule Assessment – Self-Study (Edwards Performance Solutions / Ten Six Consulting)
- Project Management Principles and Practices
 - Initiating and Planning Projects
 - Budgeting and Scheduling Projects
 - Managing Project Risks and Changes
 - Project Management Project
- Construction Project Management (Columbia University- Coursera)
- Construction Scheduling (Columbia University- Coursera)
- Project Scheduling: Estimate Activity Durations
- Project Management: The Basics for Success
- Introduction to Scrum Master Training
- Agile Project Management (Google)
- AI for Project Managers and Scrum Masters
- AI For Everyone (DeepLearning.AI)

Business and Analytics

- Business Analytics
- Data Analytics Essentials (Cisco)
- Customer Analytics
- People Analytics
- Power BI
- Data Visualization with Tableau
- Customer Relationship Management
- Understanding Research Methodology
- Creating Compelling Reports

PROFESSIONAL ASSOCIATIONS

- SEGh (Society for Environmental Geochemistry and Health) - Member
- International Medical Geologists Association (IMGA- Nigeria) - Member
- Nigerian Mining and Geo-sciences Society - Member
- Nigerian Red Cross - Member

TOOLS & TECHNOLOGIES

Project Management Tools:

Oracle Primavera P6, Microsoft Project

Data Analysis & Reporting:

Tableau, Power BI, MS Excel & PowerPoint

Communication & Collaboration Tools:

Microsoft Teams, Zoom, Goto Meeting, Google Meet, SlideShare, Smartsheet, ClickUp, Asana, Clockify, SharePoint

Design & Documentation Tools:

MS Word, Adobe PDF Pro, Canva, Google Workspace (Docs, Sheets, Slides, Forms)

Data Privacy and Compliance

- The ABC's of GDPR: Protecting Privacy in an Online World

Environmental Science and Sustainability

- Introduction to Environmental Law and Policy
- Global Environmental Management
- Business Sustainability in the Circular Economy
- Climate Change: Carbon Capture and Storage
- Climate Change Mitigation in Developing Countries
- Sustainable Urban Water Systems
- Environmental Science
- Oil & Gas Industry Operations and Markets

Leadership and Soft Skills

- Effective Problem-Solving and Decision-Making
- How to Manage a Remote Team
- The Art of Negotiation
- Managing People Awareness
- Emotional Intelligence
- Leading Diverse Teams & Organizations
- Communication and Record Keeping
- Customer Service Awareness
- Professional Boundaries
- Essentials of Entrepreneurship: Thinking & Action

Emergency Awareness

- Introduction to OSHA: Safety Standards and Compliance
- Emergency First Aid Awareness
- Health And Safety Awareness

REFERENCES

Available upon request

PORTFOLIO LINK